

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Daniel Riley		Telephone number: (0113) 37 88093
Subject²:	Design & Cost Report for S278 works associated with the development at Hume House, Tower House Street, Leeds, LS2 8NT		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer (Highways and Transportation):</p> <ul style="list-style-type: none"> i) noted the highway works as outlined in Section 3.3 and indicated on Drawing Number 074097-CUR-00-XX-DR-D-75001 Rev P03, shown at Appendix 3 of this report; ii) approved the adoption of new highway construction on land shaded red on drawing number 074097-CUR-00-XX-DR-D-75009 Rev P01 so that it can be added to the Council's maintenance regime, this is shown in Appendix 4 of this report; iii) authorised the City Solicitor to advertise a Draft Traffic Regulation Order to amend no loading at any time restrictions on Tower House Street to enable loading in the layby; and if no valid objections are received, to make, seal and implement the Orders as advertised; iv) gave authority to incur expenditure of £10,000 TRO costs and £5,000 staff checking and inspection fees to be fully funded by a developer through a Section 278 Agreement; v) gave authority to negotiate the terms of and enter into an agreement with the developer under the provisions of Section 278 of the Highways Act 1980; whereby the works associated with the development are carried out by the developer and overseen by the Council with step in rights. 		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>1.1 To note the principle of the implementation of highway works associated with the construction of a 37 storey student accommodation building on Tower House Street, Leeds (planning application reference: 18/01819/FU).</p> <p>1.2 To obtain authority to negotiate the terms of and enter into an Agreement under the provisions of Section 278 of the Highways Act 1980, whereby the associated highway works are carried out by the developer and overseen by the Council with step in rights, and preparing amendments to the Traffic Regulation Order on Tower House Street at the developers expense.</p> <p>1.3 Authorise the City Solicitor to advertise a Draft Traffic Regulation Order to amend no loading at any time restrictions on Tower House Street to enable loading in the layby; and if no valid objections are received, to make, seal and implement the Orders as advertised.</p> <p>1.4 To obtain authority to adopt the land shaded red on drawing number 074097-CUR-00-XX-DR-D-75009 Rev P01 shown at Appendix 4.</p> <p>1.5 To give authority to incur expenditure associated with the implementation of highway works associated with the development.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
<p>Affected wards:</p>	<p>Little London & Woodhouse</p>
<p>Details of consultation</p>	<p>Executive Member: Councillor Helen Hayden 24 March 2021</p>


undertaken⁴:	Ward Councillors Members of Little London & Woodhouse Ward were consulted by e-mail with accompanying letters and plans on 2 nd March 2021. At the time of writing this report, no adverse comments have been received.		
	Others The Emergency Services and West Yorkshire Combined Authority were also consulted by e-mail with accompanying letters and plans on 2 nd March 2021. Environmental Services were consulted by e-mail with accompanying letters and plans on 2 nd March 2021		
Implementation	Officer accountable, and proposed timescales for implementation Lisa Brannan, Principal Engineer		
List of Forthcoming Key Decisions⁵	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

Approval of Decision	Authorised decision maker ⁸ Gary Bartlett – Chief Officer, Highways & Transportation	
	Signature: 	Date: 18/05/21

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.